

DVDMS

(Ministry of Health & Family

Welfare (Govt. of India))

User Manual for NLEP



CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING

(A Scientific Society of Ministry of Electronics and Information Technology, Govt. of India)

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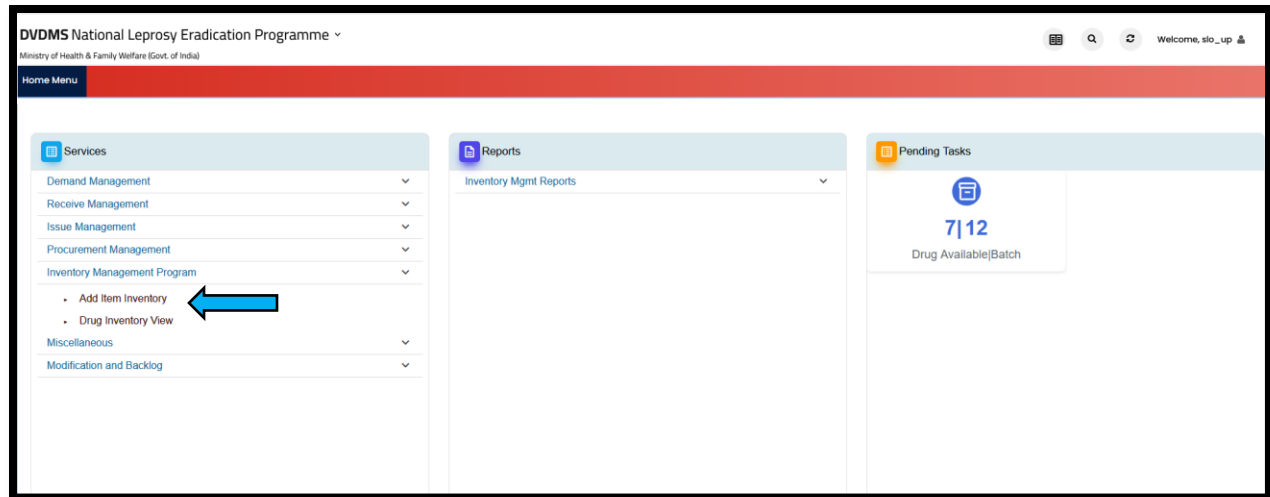
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Add Item Inventory

In this process, user can add the items to the inventory of the store and manage the inventory.

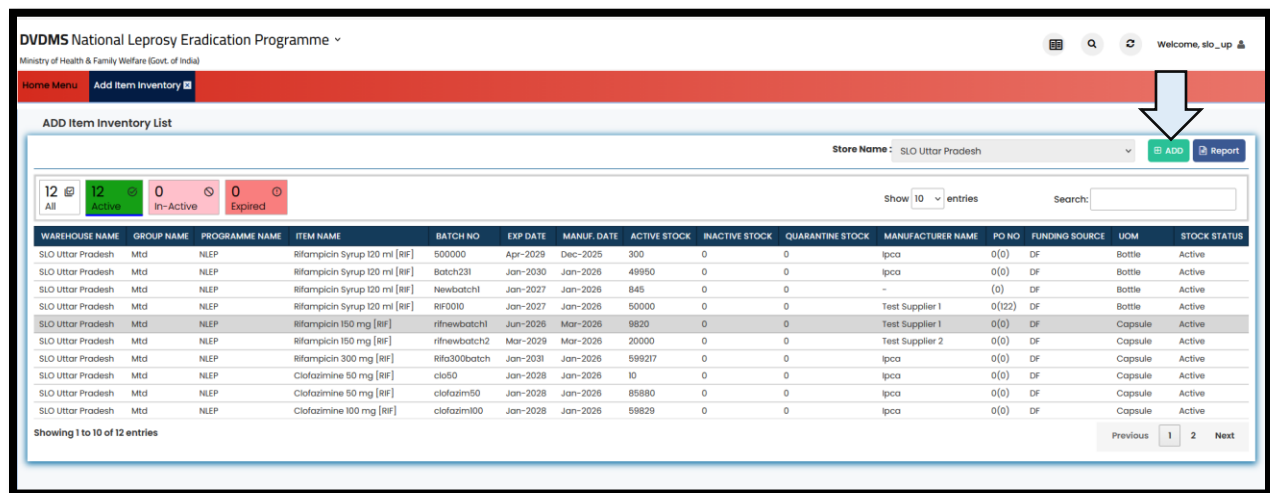
Step-1: Login with valid credentials.

Step-2: Click “Add Item Inventory” under “Inventory Management” menu.



Following Page will appear which contains “Active, Inactive and Expired” Stocks.

Step-3: Click on “ADD” Button



Step-4: Select the Store Name and Programme Name

The screenshot shows the 'ADD Item Inventory' form. The 'Store Name' dropdown is set to 'SLO Uttar Pradesh' and the 'Programme Name' dropdown is set to 'NLEP'. A red warning message states: 'Stock Qty will not be added with current stock (if exists)'. The 'Item Name' and 'Selected Drug Name' fields are empty. The 'No. of Batch' field is also empty. The 'Go' button is visible. Below the form is a table with columns: Batch, Stock Qty, Rate, Rate/Unit, Unit, Mfg. Date, Exp. Date, Mfg./Supplier Name, and PO No. The 'Save', 'Clear', and 'Back' buttons are at the bottom.

Batch	Stock Qty	Rate	Rate/Unit	Unit	Mfg. Date	Exp. Date	Mfg./Supplier Name	PO No.
	Active				[dd-mon-yyyy]	[dd-mon-yyyy]		

Step-5: Now write first 3 letters of the item for which you want to add the stock and no. of Batch and click on Enter.

The screenshot shows the 'ADD Item Inventory' form. The 'Item Name' field is now filled with 'Clofazimine 100 mg [Rif]' and the 'Selected Drug Name' field is filled with 'Clofazimine 100 mg [Rif]'. The 'No. of Batch' field is now filled with '1'. The 'Go' button is visible. Below the form is a table with columns: Batch, Stock Qty, Rate, Rate/Unit, Unit, Mfg. Date, Exp. Date, Mfg./Supplier Name, and PO No. The 'Save', 'Clear', and 'Back' buttons are at the bottom.

Batch	Stock Qty	Rate	Rate/Unit	Unit	Mfg. Date	Exp. Date	Mfg./Supplier Name	PO No.
New Batch	Active				[dd-mon-yyyy]	[dd-mon-yyyy]	Select Value	

Step-6: Fill the Batch Name, Active Quantity, Manufacture Date, Expiry Date, Manufacturer Name, PO No., Tender No., Received from and click on Save Button.

The screenshot shows the 'ADD Item Inventory' form. The 'Batch' dropdown is set to 'clofazim100(0)', the 'Stock Qty' field is filled with '59829', the 'Rate' field is filled with '123.0000', the 'Unit' dropdown is set to 'Bottle', the 'Mfg. Date' field is filled with '18-Jan-2026', the 'Exp. Date' field is filled with '31-Jan-2028', the 'Mfg./Supplier Name' dropdown is set to 'ipca', and the 'PO No.' field is filled with '0'. The 'Save' button is highlighted with a blue arrow. The 'Clear' and 'Back' buttons are also visible. Below the form is a table with columns: Batch, Stock Qty, Rate, Rate/Unit, Unit, Mfg. Date, Exp. Date, Mfg./Supplier Name, and PO No. The 'Save', 'Clear', and 'Back' buttons are at the bottom.

Batch	Stock Qty	Rate	Rate/Unit	Unit	Mfg. Date	Exp. Date	Mfg./Supplier Name	PO No.
clofazim100(0)	Active				[dd-mon-yyyy]	[dd-mon-yyyy]		